

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY

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Regional Bicycle Program (RBP) Call for Projects

Fiscal Years 2010/2011 & 2011/2012

The City/County Association Governments (C/CAG) of San Mateo County is pleased to announce the call for projects for the San Mateo County Regional Bicycle Program (RBP). The San Mateo County RBP is for bicycle infrastructure projects that are on the Regional Bicycle Network (RBN) as defined in the Metropolitan Transportation Commission (MTC) Regional Bicycle Plan. Projects that can be determined to meet the criteria for the Regional Bicycle Network may also be considered.

For the Fiscal Years 2010/2011 & 2011/2012, there is approximately \$1,969,440 available on a competitive basis. Project grant minimum and maximum amounts are set at \$250,000 and \$500,000 respectively. Up to \$300,000 is available for bicycle and pedestrian infrastructure projects that do not necessarily have to be RBN projects. Funds are composed of Federal Congestion Mitigation and Air Quality (CMAQ) funds. There is an 11.47% minimum match requirement. Note that Federal guidelines prohibit the use of CMAQ funds for projects purely intended for safety, recreational bicycle trails, as well as for basic repair and rehabilitation of bicycle or pedestrian facilities. In addition, projects funded with CMAQ funds may not limit public access to the facility. The facility is to allow bicycle and pedestrian access 24 hours per day 7 days a week to maximize air quality improvements and the reduction of emissions. As a general guideline, auxiliary elements (e.g. ADA access improvements, utility trenching, drainage work, fire hydrants, landscaping, cosmetic resurfacing, surface improvements, etc.) that are incidental to the overall project should not exceed 20% of the total project cost. Signage designating a bicycle or pedestrian facility is not considered auxiliary elements for this program. Exceptions may be allowed at the discretion of the CMA.

Eligible applicants must be a City/County or transit operator. Of the \$1,969,440, \$1,669,440 must be awarded to projects that are either part of the Unbuilt Regional Bikeway Network Links or meet the RBN criteria as established by MTC listed below.

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Project Eligibility Criteria

Projects selected to be funded with Regional Bicycle Program funds must meet the following eligibility criteria.

A) Of the \$1,969,440, \$1,669,440 must be awarded to projects that fall within one of the two categories below:

1. Projects eligible for funding must be part of the Regional Bikeway Network as outlined in the Regional Bicycle Plan (2009 Update) or as incorporated into the network through the update process described below. Eligible projects are capital in nature, resulting in additional bicycle route mileage.
2. Projects not included on the Regional Bikeway Network must meet one of the following three Regional Bikeways Criteria.

Regional Bikeways Criteria

(To be used if not already listed on the Unbuilt Regional Bikeway Network.)

Projects must meet one of the following criteria:

1. Regional Destinations

- Create connections to the regional transit system – including transit centers and ferry terminals (including BART stations, light rail stations, significant bus stops, airports and commuter rail) – from the four directions surrounding each station.
- Provide access to and through the major central business districts of the region or sub region.
- Establish connections to regionally significant activity centers, including selected commercial districts, universities and community colleges, hospitals, regional parks, and recreational venues.

2. Regional Connections

- Selected connections across county lines.
- Selected connections across barriers created by the regional transportation system (e.g., freeways, interchanges, railroads) and natural barriers (e.g., rivers, creeks and bays.)
- Within current or planned Priority Development Areas (PDAs)

3. Regional Routes

- San Francisco Bay Trail.
- Other regional bicycle routes that serve multiple jurisdictions or connect to adjoining regions (e.g., Iron Horse Trail, Pacific Coast Bikeway, SMART corridor).

Final determination of meeting the above Regional Bikeways Criteria rests with the C/CAG

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Bicycle and Pedestrian Advisory Committee (BPAC). Additionally, if a project is determined to have met the Regional Bikeways Criteria by the BPAC and is recommended for CMAQ funding by the BPAC, that project must be submitted to MTC for consideration for inclusion in the Regional Bicycle Network.

B) Of the \$1,969,440, approximately \$300,000 can be awarded to any bicycle or pedestrian infrastructure improvement project.

For more information on the Metropolitan Transportation Commission Regional Bicycle Plan please see:

[http://www.mtc.ca.gov/planning/bicyclespedestrians/MTC Regional Bicycle Plan Update FINAL.pdf](http://www.mtc.ca.gov/planning/bicyclespedestrians/MTC_Regional_Bicycle_Plan_Update_FINAL.pdf)

All selected project are subject to Federal, State, and Regional, requirements. Once a project is programmed regional delivery deadlines will apply. In order to preserve funding within the County action may be taken and penalties may be imposed on jurisdictions unable to make delivery deadlines. At least 50% of the funds must be programmed for delivery in the 2010/2011 Fiscal Year (FY). The remaining funds must be delivered in the 2011/2012 FY.

Project Eligibility / Screening Factors

First, project applications will be screened to ensure that they meet minimum program requirements for funding:

- Project must meet all Federal, State, and Regional requirements (e.g., STP/CMAQ eligible work, Regional Transportation Plan (RTP) consistency, etc.)
- Project must have a minimum project size of \$250,000.
- Funding is available for construction phase only.

Jurisdiction and Project Requirements

Selected projects will be subject to Federal, State, and Regional, delivery requirements as noted in MTC Resolution No.3606.

- Jurisdiction must be in compliance with the Regional Project Funding Delivery Policy requirements at the time of project application.
- Jurisdiction must comply with all FHWA and Caltrans Local Assistance and MTC project delivery and reporting requirements.
- Jurisdiction must provide a minimum FHWA required local match of 11.47%.
- Jurisdiction must obligate the funds by February 1st of the year programmed.
- Jurisdiction is to submit a “resolution of local support” and an FMS project application, prior to programming.

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Please see the attached San Mateo County RBP Scoring Criteria. Please adhere to the information stated in the scoring criteria in your application and limit your application and supporting materials to no more than 20 pages. Provide 16 hard copies (one reproducible) and 1 electronic copy.

Applications are due April 16, 2010 by 5:00 p.m., attention Tom Madalena. Please see the attached schedule for the RBP.

Tom Madalena
C/CAG
555 County Center, 5th Floor
Redwood City, CA 94063

For any questions regarding the program or application process please contact Tom Madalena, at 650-599-1460 or tmadalena@co.sanmateo.ca.us.

Regional Bicycle Program

FY 2010/2011 & 2011/2012

Scoring Criteria

Project	Projects on RBN or meet RBN criteria (total of \$1,669,440 available)	On Unbuilt Regional Bikeway Network?	20 points (maximum)
		Meets criteria for RBN as defined by MTC?	5 points
	Projects not on RBN or that do not meet criteria (total of \$300,000 available)	Included in an adopted local plan?	5 points
		Pedestrian project?	15 points
Gap closure		Does project close a gap in a network of countywide or local significance?	10 points (maximum)
Proximity to transit/major activity centers		Does project improve access to transit or major activity centers?	10 points (maximum)
Community involvement		Community engagement process completed Council approval Community support letters	15 points (maximum)
Match		11.47% Required	35%-49% 15 points (maximum) 23%-35% 10 points 11.5%-22% 5 points
Project readiness		a. Clear and complete proposal	0 or 5 (A zero score disqualifies project)
		b. Right-of-Way Certification	0 – No 5 – Yes (Completed or not needed)
		c. Permits/Agreements obtained	0 – No 5 – Yes (Completed or not needed)
		d. Project design completed	0 – No 5 – Yes

<p>Safety</p>	<p>High: Project will address a demonstrated safety issue (e.g. collision statistics are high). Project will address safety concern with a proven or demonstrated counter measure.</p> <p>Medium: Project will improve a situation with some safety issues (e.g. some reported collisions, conflicts, near-misses, or evidence of high vehicle traffic volume or speed).</p> <p>Low: Project will generally improve safety, even though there are no known problems.</p>	<p>10 points (maximum)</p> <p>6 points</p> <p>3 points</p>
<p>Total</p>		<p>100 points</p>

**Regional Bicycle Program (RBP) Schedule
FY 2010/2011 & 2011/2012**

January 28, 2010 - Bicycle and Pedestrian Advisory Committee (BPAC) recommends approval of RBP Call for Projects

February 11, 2010 - Board of Directors approval of RBP Call for Projects

February 17, 2010 - RBP Call for Projects issued

April 16, 2010 - RBP applications due

April 22, 2010 - Project presentations by project sponsors to the BPAC

May 15, 2010 - Project application site visits by the BPAC (if needed)

May 27, 2010 - BPAC review and scoring of project applications for recommendation to C/CAG Board of Directors

June 10, 2010 - C/CAG Board of Directors approval of final project list to go to the Metropolitan Transportation Commission (MTC)